

# REQUEST FOR QUOTATIONS

**To:** Interested, qualified individuals or entities for web-based data system to manage participants.

**From:** Ohio Area 7/Greater Ohio Workforce Board, administrative office

**Issued:** July 26, 2021

**Deadline for submittal of responses:** August 16, 2021

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## STATEMENT OF PURPOSE

The Area 7/Greater Ohio Workforce Board, Administrative Office, on behalf of the Area 7/Greater Ohio Workforce Board, is seeking bids for a web based data system to manage the participants records for its H1B Rural Healthcare Grant that uses a Federal Information Processing Standard (FIPS) 140-3 compliant cryptographic standard and is compatible with the Workforce Investment and Opportunity Act (WIOA) Participant Individual Record Layout (PIRL) H1-B Data element and reporting standards, including the Workforce Integrated Performance System (WIPS) system.

## SCOPE OF SERVICES

Under the supervision of Ohio Area 7/GOWB, the selected contractor will work to provide and maintain a web-based data system with the ability to collect and report the data elements necessary for the H1B Rural Healthcare grant project.

Product features:

- Web-based platform
- FIPS 3.0 compatible
- Collect all data elements related to the H-1B section of the WIOA PIRL
- Ability to track participants in an apprenticeship program
- Ability to track participant outcome data (enrollments, completions, credentials, employment status, incumbent worker status, wages, etc.)
- Ability to track participant outcome data at a provider level
- Ability to produce an output file in a format that can be uploaded to the WIPS system
- Ability to allow an end user to retrieve all data entered into the system
- Ability to track fiscal data at a provider level (actual vs budget)
- Secure off-site backup of data
- Ad-hoc reporting tool
- Ability to customize reports

- Administrator and user training

The contractor will explain their policies data ownership and retention of the data during the contract and beyond life of the grant. The supplier will address whether the data can be transferred to GOWB and how will that be done.

The preferred contractor will provide training options both for the daily end user and administrators of the software.

## **REQUIREMENTS**

Please include the following:

- Describe the user licensing model (cost per user)
- Describe the training included
- Past performance
- Staffing
- Proposed timeline with milestones
- Total project costs
  - Initial setup
  - Initial training
  - Annual or monthly cost (per user)
  - Fee schedule for system changes
  - Fee schedule for additional training

Interested parties must submit a Statement of Qualifications that include the items above.

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All responses to this RFQ shall be sent to:

***Lori Geary, Operations Director  
Area 7/Greater Ohio Workforce Board  
100 South Limestone Street  
Suite 418  
Springfield, Ohio 45502***

*All proposers will be notified of their status. If you have questions or need additional information, call 937-505-7839 or email [gearyl@clarkstate.edu](mailto:gearyl@clarkstate.edu).*